



Student Procedures & Policies

Please read and initial.

Tuition/Enrollment: _____

- Classes run year round on a month to month basis.
- An annual registration fee is due at the time of enrollment and is nonrefundable.
- Tuition is due on the 1st of each month. A Late fee of \$10 will be assessed after the 5th.
- A \$25 nonsufficient funds fee will be charged if a check is returned.
- Students will not be allowed to participate in class if their tuition has not been received by the 15th of the month.
- Tuition does not vary due to holidays or the number of weeks in a month.
- Tuition is non-refundable, however we understand that circumstances come up which prevents a child from participating in classes. Consideration will be given for those such as illness, injury, or family emergencies.
- A two week WRITTEN drop notice must be given to the front office if you decide to drop. Tuition and classes will continue until two weeks after the drop notice is received. (REG Team requires a 30-day drop notice)

Registration procedures: _____

- Current schedules are now available online.
- Please understand that we do not offer online registration.
- **Annual Fee:** New student annual registration fee and current student registration renewal fee: \$35 (6 & up), \$25 (1-5)
- The Annual Registration fee covers the student's club membership and insurance fees.
- Discounts are given for Fun nights and other Special events hosted by Rigert Elite with Registration.
- We currently accept Cash, Check, Debit or Credit

Missed Classes: _____

- Missed classes will NOT result in prorated tuition or refund.
- Make-up classes are available; however, you must schedule all make-ups with the front office prior to class time.
- You are allowed 1 make up per enrolled class per month. (PreTeam, Tiny Twisters, and Team students are not given make-up classes due to availability of classes and desired consistency with their training)
- Holidays are not considered missed classes.
- If your child is injured or ill, please call or notify the front office. If the child is seriously injured please provide the office with a note from the doctor stating how long he or she must remain out of gymnastics and when he or she can return. If the child will be out for more than 30 days, tuition will be put on hold until he or she returns.

Arrival/Departure: _____

- Please arrive to class on time. Warm-ups are important for mental and physical preparedness.
- All students must check in at the office.
- Please do not leave children unattended in the viewing areas or lobby.
- Please pick up your child on time. Students will not be allowed to leave the building to meet you in the parking lot.
- We are not responsible for students once they leave the building.

Class size ratios: _____

- **Rigert Elite ratios** are 6-1 with preschool/Kindergarten classes and 8-1 with Basic, Fundamental, and Progressive classes. Homeschool class ratios are 12-1 Max.
- **Team Ratios** are 12-1 Max
- These ratios are perfect for our facility and allow your children more time practicing and less time in lines waiting for a turn.

Student Class Attire: _____

- Girls: Leotards, bare feet, shorts are optional with No zippers, buttons, or snaps. No jewelry may be worn. Long hair must be pulled back off the face. Please bring water bottle.
- Boys: T-shirts or tank tops with shorts - No zippers, buttons, or snaps. No jewelry and long hair must be pulled back off the face. Please bring water bottle.

General Gym Rules: _____

- Students may store their clothing and shoes in the cubbies provided.
- Please remember that the gym is not responsible for lost or stolen items.
- No child is allowed on the gym floor without a coach.
- Only REG staff and students are allowed in the gym areas.
- If you need to communicate with your child or their instructor during class time, our office staff will be happy to do so for you.

Note: From time to time we may take pictures of classes and activities to put on the website, bulletin board or other promotional uses. Please indicate whether or not you will allow these pictures of your child to be used.

___ Yes, you may use photos that may include my child.

___ No, I would not like to have my child's picture included.

Signature: _____ Date: ___/___/___

I understand that a two week **WRITTEN** drop notice must be given to the front office if my child decides to drop. I also understand that tuition and classes will continue until 2 weeks after the drop notice is received.

Parent Signature _____ Date _____

RISK : I acknowledge that participation in gymnastics/dance programs entails known and unknown risk that could result in physical or emotional injury, financial distress, broken bones, paralysis, or death.
RELEASE : I hereby agree that myself or my child, adopted or otherwise, my heir or executors, waive and release all rights and claims that I may have at any time against Rigert Elite Gymnastics or its representatives, whether paid or volunteer, for any injury or damages in connection with the activities offered at Rigert Elite Gymnastics.
AGREEMENT TO PARTICIPATE : I understand the risk of injury from other participants and various matting and obstacles in the gym. If I or my child/ward is injured, I or my child/ward may require medical assistance, at my own expense. I expressly agree and promise to accept all risk existing in this activity. My participation or my child/ward participation in this activity is purely voluntary, and I elect to participate in spite of the risks.

I have read and understand any and all risks involved with participation at Rigert Elite Gymnastics.

Participant Name : _____

Signature : _____ Date : ___/___/___

Circle one: Participant Parent / Guardian (if Participant is under age of 18)